



REPUBLIC OF ZAMBIA

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# MINISTRY OF LOCAL GOVERNMENT AND RURAL DEVELOPMENT – SENGA HILL TOWN COUNCIL

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**Stakeholder Meeting Minutes Held on 10th October, 2025 at  
Mambwe Mission Secondary School**

## **Zambia Devolution Support Program**



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**SENGA HILL TOWN COUNCIL****Meeting Title:** STAKEHOLDERS' MEETING FOR 2026 BUDGET PREPARATION**Date:** 10<sup>TH</sup> OCTOBER, 2025]**Time:** Start Time: 10:45 HRS - End Time: 14:00 HRS**Location:** MAMBWE MISSION SECONDARY SCHOOL**Facilitator:** KOLOSA AARON MUSONDA**Attendees:**

S/No	NAME	GENDER	TITLE	ORGANIZATION
1.	MELENGA ENGLEVIC	M	AG. LIVESTOCK TECH	FISHERIES AND LIVESTOCK
2.	MUSONDA S. EDWARD	M	BUSINESSMAN	NONDO MARKET
3.	DAVID MBAO	M	CHIEF REP	NONDO CHIEFDOM
4.	MAZIMBA BORNFACE	M	WDC CHAIRPERSON	MWILUZI WARD
5.	ANTHONY HERBERT SIKAUMBWE	M	BUSINESSMAN	ANTHESIKA INVESTMENT
6.	SIMPASA SUNDAY	M	BUSINESSMAN	SENGA MARKET
7.	CHARLES KAPELELE	M	CHAIPERSON	CONTRACTORS ASSOCIATION
8.	EVARISTO SIAME	M	WDC CHAIP[ERSON	MALAMBA WARD
9.	SIAME DAVIES	M	WDC CHAIRPERSON	CHINYIKA WARD
10.	SIMPASA GRYSO	M	WDC SECRETARY	LUOMBE
11.	LUKAS SILAVWE	M	BUSINESSMAN	CHIPOKA MARKET
12.	ZOMBE VINCENT	M	BUSINESSMAN	NSOKOLON MARKET
13.	KATEMBA CHRISTOPHER	M	PASTOR	PASTORS FELLOWSHIP
14.	ARNOLD CHILESHE MFULA	M	REVEREND	FBO
15.	JUSTINE CHOTA	M	WDC CHAIRPERSON	CHOZI

**SENGA HILL TOWN COUNCIL**

16.	INWELL KASANDA	M	CHIEF REP	NSOKOLO CHIEFDOM
17.	MARTHA NACIMBA	F	BUSINESS LADY	KAVUMBO MARKET
18.	SIKAZWE JUSTINE	M	A.P.O	SENGA HILL TC
19.	MICHAEL CHINUKWE	M	DIRECTOR FINANCE	SENGA HILL TC
20.	KOLOSA AARON MUSONDA	M	SEP	SENGA HILL TC
21.	MALILO CHILIMA	M	SEP	SENGA HILL TC
22.	CANISIUS MUSHIBWE	M	PRO	SENGA HILL TC
23.	CHIKWE BOWA	M	CA	SENGA HILL TC
24.	SINKONDE MARVELLOUS	M	ACDO	SENGA HILL TC
25.	CHIMBAMABWE PERCY	M	WDC CHAIRPERSON	CHIMBILI WARD
26.	JOACKIM SIMUNGALA	M	WDC CHIRPERSON	LUOMBE
27.	SICHITALWE D. WINTER	M	WDC CHAIRPERSON	CHELA WARD
28.	SIKAZWE MICHAEL	M	WDC CHAIRPERSON	LAPISHA WARD
29.	ARTHUR SIMUKO	M	WDC CHAIRPERSON	MUKOLOLO WARD
30.	VALENTINE SINYANGWE	M	SLA	SENGA HILL TC
31.	LEONARD CHUMA	M	MONITOR	NZP+
32.	BONFACE CHAIBELA	M	WDC CHAIRPERSON	IPEMBE WARD
33.	PHOEBY CHISULO	F	IA	SENGA HILL TC
34.	OBED CHISALA MUSONTO	M	EE	SENGA HILL TC
35.	LEWANIKA MWANAWINA	M	DBO	DEBS
36.	MARY CHIMFWEMBE	F	COMMITTEE CLERK	SENGA HILL TC
37.	MILLY MULUTI	F	COUNCIL SECRETARY	SENGA HILL TC
38.	SAFELI SICHULA	M	BUSINESSMAN	NSOKOLO

## Agenda:

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1. NATIONAL ANTHEM/PRAYER
2. REGISTRATION/INTRODUCTIONS
3. WELCOMING REMARKS - DIRECTOR PLANNING
4. OPENING REMARKS - COUNCIL SECRETARY
5. SUMMARY REPORT ON DEVOLUTION
6. BUDGET PLANNING FRAMEWORK
7. HIGHLIGHTS ON THE IDP PROJECTS
8. 2025 BUDGET PERFORMANCE REVIEW AS AT 30<sup>TH</sup> SEPTEMBER, 2025
9. BUDGET SUBMISSIONS FOR 2026
  - a) TRADITIONAL
  - b) BUSINESS COMMUNITY
  - c) WARD DEVELOPMENT COMMITTEES
10. WAY FORWARD
11. CLOSING REMARKS
12. CLOSING PRAYER/NATIONAL ANTHEM

## PROCEEDINGS OF THE MEETING

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### 1) Welcoming Remarks

The Director of Planning welcomed all members and explained that the main reason for the meeting was in line with the Zambia laws and guidelines on budgeting which requires the engagement of citizens in the preparation of Local Budgets. He explained that it was important for the community to take a leading role in the development agenda of the district in order to own the development strides. He invited the Council Secretary to officially open the meeting.

## 2) Opening Remarks

The Council Secretary welcomed the participants and reiterated the importance of citizen participation in the affairs of the Local Authority as power belonged to the people and therefore, people should take a leading role in decision making for the development of the district. She explained that the day's presentations would dwell on Decentralization and devolution of functions, Integrated Development Planning, 2025 Budget Performance Review and input for 2026 budget preparation to which she called upon all the stakeholders to actively participate. She was however, disappointed that most heads of Sector departments did not attend or assign proxies except for DEBS office and Fisheries and Livestock. She said absconding such important meetings was detrimental to the development of the district as it would result in biased prioritization of development projects. She hoped that the sector departments would provide the required inputs in order to have balanced budget submissions. She once again called active participation and declared the meeting officially opened.

## 3) Presentation on Devolution

The facilitator highlighted that Zambia's ongoing devolution process aims to strengthen local governance and promote citizen participation in national and local development planning, including the 2026 budget preparation. Through the Devolution Implementation Plan (2022–2026) and expanded Constituency Development Fund (CDF), citizens are encouraged to identify and prioritize community projects. The process is supported by laws requiring public participation in budgeting and by partnerships with civil society organizations. However, challenges remain, such as limited inclusiveness, weak local capacity, and inconsistent transparency in sharing budget information. Participants were

urged to take an active role in consultations to ensure community priorities are reflected in the 2026 budget.

#### 4) [Presentation on Budgeting and Planning Framework](#)

The facilitator explained that Zambia's National Development Plan (NDP) provides the overarching framework for guiding economic and social priorities, with the current 8th NDP (2022–2026) focusing on economic transformation, job creation, and improved service delivery. The national budget process aligns with the NDP and involves consultations at both national and local levels to ensure equitable resource allocation. Under the Local Authority Approach, councils prepare annual budgets based on their Integrated Development Plans (IDPs), which outline local development goals and projects derived from community consultations. It was emphasized that projects to be identified should be derived from the Integrated Development Plan for the district covering the period 2024 to 2033, to ensure consistency and sustainability. The facilitator further highlighted the Decentralization Policy and the ongoing Zambia Devolution Support Program (ZDSP), which aim to transfer functions, resources, and decision-making authority from central to local governments. The ZDSP supports councils in strengthening planning, budgeting, and citizen engagement capacities to enhance service delivery and promote inclusive development.

#### 5) [Highlights on Priority Projects from the IDP](#)

The facilitator presented the sectoral and ward based priority list of projects contained in the IDP for stakeholders to identify the projects to be prioritized in the 2026 budget.

#### 6) [Presentation on Budget Performance](#)

The facilitator presented an outlook of the 2025 budget performance as at 30<sup>th</sup> September, 2025 as tabulated below.

S/N	SUBMISIONS BY STAKEHOLDERS	STATUS	COMMENTS
1	DISTRICT STAKEHOLDERS VOICED THEIR NEED FOR MARKET EXPANSION IN ORDER TO ACCOMMODATE MORE TRADERS AN ENHANCE SAFETY	NOT DONE	MARKET EXTENSION WILL BE PUT ON THE NEW PLANNED AREA
2	STAKEHOLDER REQUESTED FOR ADDITIONAL MARKET BINS TO REDUCE LITTERING	BINS WILL BE PROCURED IN THE LAST QUARTER	BINS INVOICE AT PROCUREMENT STAGE
3	STAKEHOLDER VOICED THE NEED FOR STREET LIGHTS AT SENGA MARKET	STREET LIGHTS ALONG THE MARKET ROAD AND TRUCK YARD HAVE BEEN INSTALLED	MORE STREETLIGHTS WILL BE INSTALLED IN OTHER WARDS
4	STAKEHOLDERS ADVOCATED FOR ROAD MIANTANCE TO PREVENT ACCIDENTS	ROAD SHOULDERS WERE CONSTRUCTED	COUNCIL CONTRIBUTED FUNDS TO RDA TO MAINTAIN TRUNK ROAD
5	STAKEHOLDERS SUGGESTED THAT A NEW TOILET BLOCKS AND IMPROVED DRAINGAE AT CHIMULA MARKET	KANAMWENE BUILDING ABLUTION BLOCK AND TOILETS ARE BEING CONSTRUCTED	TOILETS AND DRAINAGE TO BE DONE IN THE LAST QUARTER OF 2025 AT CHIMULA
6	STAKEHOLDERS REQUESTED FOR A TRUCK PARKING BAY TO REDUCE CONGESTION AT SENGA MARKET DURING THE NIGHT	TRUCK PARKING BAY HAS BEEN CONSTRUCTED AND STREET LIGHT HAVE ALSO BEEN PUT UP	THE TRUCK BAY NEEDS TARMACK
7	STAKEHOLDERS HIGHLIGHTED ISSUES ON MUKATULA SUPUNI MOSES ROAD ADVOCATING FOR BRIDGE REPAIR AND IMPROVED ROAD NETWORKS	NOT DONE STILL AWAITING FOR FUNDING	WAITING FOR FUNDING
8	NEW BUS STATION AND ROAD HUMPS	NOT DONE	WILL DONE AFTER COMPLITION OF TRUCK YARD
9	EXTENSION OF ROAD NETWORKS AND LIGHTING UP OF HOSIPITAL ROAD	STREET LIGHTS HAVE BEEN PUT UP AND KALILA ROAD GRADED	KAPOLI MWENI ROAD HAS BEEN COMPLETED.THE COUNCIL IS WORKING ON KAVUMBO AND SENKA - MWEMBE 1M ROAD

7) **Presentation on Budget Proposals and Submissions**

The participants were divided in three groups to propose projects for 2026 as follows:

- i. Traditional Leaders and Pastors' Fellowship
- ii. Business Community
- iii. Ward Development Committee Chairpersons.

After their presentations, the stakeholders came up with the following final list of proposed project submissions for 2026 Budget.

<b>S N</b>	<b>PROJECT DETAILS</b>	<b>WHERE (LOCATION)</b>	<b>WARD</b>
1	SKILLS TRAINING CENTRE	CHANDAEMBA OR SENG	MALAMBA OR CHELA
2	WATER RETICULATION SYSTEMS	KAVUMBO SEC SCHOOL	CHIMBILI
		MENGO	CHELA
		KUKUNTA	LUOMBE
		MPANDE SECONDARY AND PRIMARY SCHOOL	CHINYIKA
		SOLESOLE	LUOMBE
3	ROADS	CHIPOKA – TANZUKA	LAPISHA/IPEMBE
		NONDO – REUBEN	MWILUZI
		NASAYANGA - TAZARA	CHOZI
		CHIKWANDA – MENJE	LUOMBE
		CHANDAEMBA – VONDOKA	MALAMBA
4	MARKET SHELTER AND ABLUTION	CHIMULA MARKET	LAPISHA
5	POLICE STATION	CHIMULA	LAPISHA
	POLICE POST	CHANDAEMBA	MALAMBA
	POLICE POST	KANAMWENE	LAPISHA
6	ELECTRIFICATION	MPANDE SEC SCHOOL AND KAWALA	CHINYIKA/LAPISHA
7	MORTUARY	MAMBWE MISSION HOSIPITAL	LAPISHA
8	STORAGE SHADE	NSOKOLO	LAPISHA
9	COMMUNITY HALL	SENGA	CHELA

10	DRAINAGE	NONDO MARKET	MWILUZI
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8) [Plenary](#)

During the plenary, there was debate on where the Police Station was to be located considering the proposed location of the Central Business District in Chandaemba, but then Chimula emerged as an area of priority due to its proximity to the main transit road and proximity to Tanzania border as it would be convenient to provide both local and cross border security measures.

A similar debate arose on where the proposed Skills Training Centre would be located taking into account that it would be constructed in phases hence the need to be strategic about possible accommodation for prospective students and lecturers which might call for a location that has established housing units for such conveniences. In the IDP the project location is in Chela Ward at Senga which has such accommodation opportunities. However, some members argued about centrality and opted for Chandaemba proposed CBD. Therefore, a technical appraisal in consultation with TEVETA and Ministry of Education will determine the final location between the two areas.

9) [Closing Remarks](#)

The Council Secretary expressed gratitude to all participants for their valuable contributions during the deliberations during the deliberations on devolution, the National Development Planning and Budgeting processes, and the Zambia evolution Support Program. It was reiterated that all future projects should be drawn the District Integrated Development Plan (2024 - 2033) to ensure alignment with National and Local priorities.

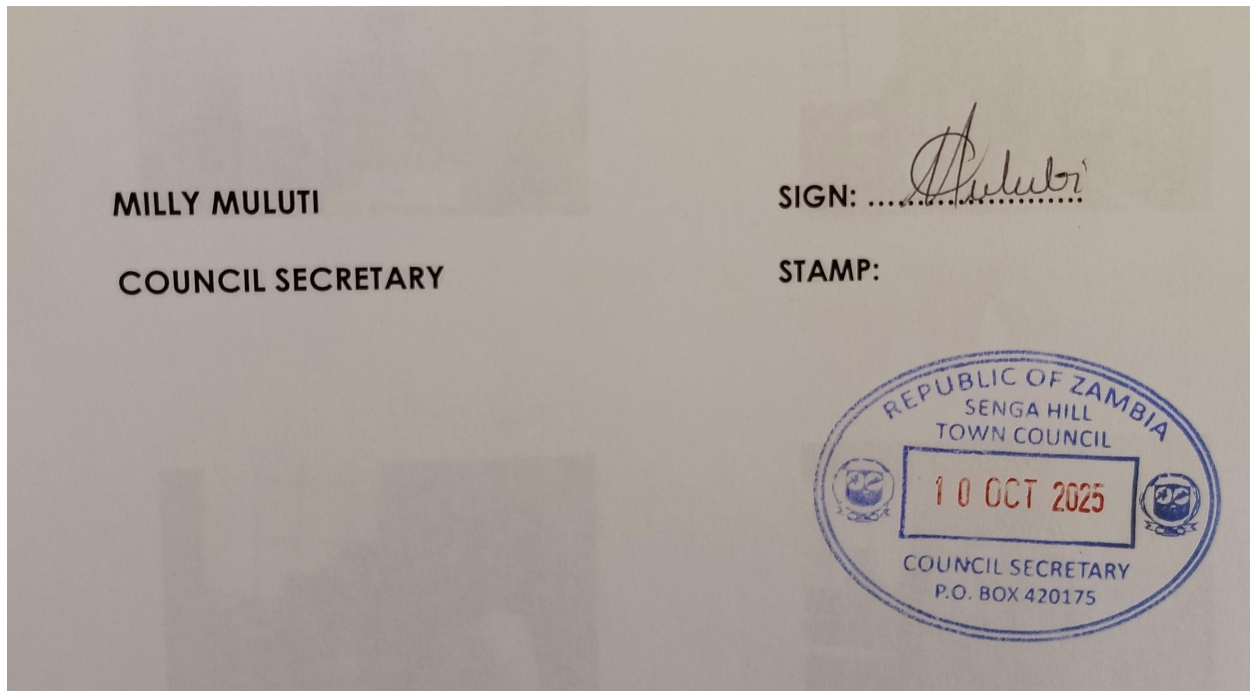
In closing, the Council Secretary commended collaborative spirit displayed and urged continued citizen participation in local governance and development planning. The meeting was declared closed at 14:00 hours.

**Next Steps:**

- i. Management Meeting on 14<sup>th</sup> October, 2025
- ii. Provincial Budget Preparation for Devolved Function in October 2025
- iii. Provincial Budget Performance/Hearing in November 2025
- iv. National Budget Hearing in November 2025

**Next Meeting:**

- o **Date:** [5/10/2026]
- o **Time:** [10:00 - 14:00]
- o **Location:** [Civic Centre]



**COUNCIL SECRETARY**

**STAMP:**

Appendices (Pictures)

